

## 2020-2021 年度 運用「學校發展津貼」計劃書

項目	關注重點	推行計劃	預期好處	推行時間表	所需資源	表現指標	評估機制	負責人
為教師創造空間	減輕教師在非教學上的工作量	聘用兩名教學助理 ❖ 協助設計及製作獎狀、海報、場刊封面 ❖ 協助製作展板 ❖ 協助處理教師的文書工作 ❖ 協助補考工作 ❖ 協助學生活動帶隊	✧ 教師可騰出時間，集中計劃教學工作及協助課程發展、學生輔導及訓育等工作 ✧ 節省老師預備及製作展板 ✧ 減省老師於非教學上的工作量	由 2020 年 9 月起，為期一學年	聘用兩名教學助理 薪酬+5%強積金供款： 教學助理一： $13,800 \times 12 \times 1.05 = \$173,880$  教學助理二： $14,200 \times 12 \times 1.05 = \$178,920$	教師將會有更多空間策劃及發展學科課程  教師能更集中於教學、輔導學生或訓育學生的工作	透過工作評估，搜集教師對教學助理的意見及協助情況	彭珊瑚副校長
		聘用一名行政助理 ❖ 協助教師處理非教學的工作，如資料輸入、收費等及一般文書工作			聘用一名行政助理 薪酬+5%強積金供款： $14,800 \times 12 \times 1.05 = 186,480$			
Enhancement Class – Employ an ELTA	Enhance pupils' English language skills  Develop pupils' interests to learn English  Extra-curricular activities	❖ Conduct oral lessons for P.4 - P.6 students (around 20-30 pupils in each class) and host morning assembly.  ❖ Conduct an ECA class and design some English interesting activities and play with P.3-4 students.	✧ Enhance pupils' English language skills especially speaking skills and build up pupils' confidence in learning English.  ✧ Enhance students' interest in learning English	Mid Sept 2020 to May 2021	The service charge is \$1500 per taught day. The total amount is \$124,500 (for 83 days)	Pupils' Speaking skills are improved  Pupils' interests to learn English are raised	Survey done by the teachers  Teachers observe pupils' participation in the courses  Students' work	Panel heads and P.4-6 English Teachers

	Interview class	❖ Divide P.6 students into groups, train students to prepare well for the secondary school Interviews. (1 <sup>st</sup> Term)	❖ Help students cope with secondary school Interviews.					
	Reading Class	❖ Design some reading activities for some P5 elite students(2 <sup>nd</sup> Term)	❖ Enhance pupils' English reading skills					